

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

NO. CS-JULY-2014

Date: July 15, 2014

AUTHORIZATION TO GO INTO CLOSED SESSION TO DISCUSS PERSONNEL

WHEREAS, the meetings of the Commissioners of the Northwest Bergen County Utilities Authority (the "Authority") are subject to the Open Public Meetings Act, N.J.S.A. 10:4-1, et seq. ("OPMA"); and

WHEREAS, in accordance with the OPMA, the Authority may exclude the public from that portion of any meeting in which the Commissioners discuss pending and/or anticipated litigation and/or personnel in which the Authority is or may become a party or any matters falling within the attorney/client privilege; and

WHEREAS, the Commissioners wish to review and discuss personnel matters.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Northwest Bergen County Utilities Authority go into closed session to discuss personnel; and be it

FURTHER RESOLVED, that the matters to be discussed in closed session may be disclosed to the public at a time in the future when these issues have been resolved and such disclosure will not harm the Authority.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a regular meeting held on July 15, 2014.

Robert Gordon
SECRETARY

Melinda Kasperian
VICE-CHAIRMAN

Table with 9 columns (DaPuzzo, DePhillips, Gabbert, Kasparian, Kelaher, Plumley, Salazer, Chewcaskie) and 7 rows (Offered, Seconded, Ayes, Nays, Absent, Abstain, Recuse). Includes handwritten checkmarks for various categories.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 65-2014

Date: July 15, 2014

APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS

WHEREAS, the Northwest Bergen County Utilities Authority has received vouchers in claim for payment of materials supplied and/or rendered; and

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and

WHEREAS, the Northwest Bergen County Utilities Authority has made payroll transfers, payroll tax deposits and Pensions & Benefits transfers for the month of June 2014 and Health Benefits and Dental Benefits transfers for July 2014; and

WHEREAS, the Commissioners of the Authority have reviewed the vouchers, payroll transfers, payroll tax deposits, Pensions and Benefits, and Health and Dental Benefits transfers listing on the attached reports and have found them to be in order.

NOW, THEREFORE, BE IT RESOLVED,

RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, that all vouchers, payroll transfers, payroll tax deposits, Pensions & Benefits and Health and Dental Benefits transfers listed and reports attached hereto, dated July 15, 2014 be and they hereby are approved for payment from the proper accounts as follows:

ACCOUNT: Payroll Account
Net Payroll: \$220,347.54

ACCOUNT: Tax Deposit Account
Total: \$111,664.92

ACCOUNT: Health Benefits Contribution Employer
Total Transfer: \$101,571.86

ACCOUNT: Health Benefits Contribution Employee
Total: \$4,073.87

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RESOLUTION

No. 65-2014

Date: July 15, 2014

APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS

ACCOUNT: Dental Benefits
 Total Transfer: \$4,242.02

ACCOUNT: PERS and Contributory Insurance
 Total Transfer: \$28,109.89

ACCOUNT: DCRP – Employer – June 2014
 Total Transfer: \$12.50

ACCOUNT: DCRP – Employee – June 2014
 Total Transfer: \$22.92

ACCOUNT: Operating Account
 Total: \$432,753.33

ACCOUNT: General Improvement Account
 Total: \$71,612.57

ACCOUNT: 2012 WWT Project Account
 Total: \$1,128.75


 SECRETARY


 VICE-CHAIRMAN

	DaPuzzo	DePhillips	Gabbert	Kasparian	Kelاهر	Plumley	Salazer	Chewcaskie
Offered		✓						
Seconded	✓							
Ayes	✓	✓	✓	✓		✓	✓	
Nays								
Absent					✓			✓
Abstain								
Recuse								

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 66-2014

Date: July 15, 2014

CANCELLATION OF AUGUST MEETINGS

WHEREAS, it has been determined by the Commissioners of the Northwest Bergen County Utilities Authority (the "Authority") that no meetings of the Commissioners will be held during the month of August, 2014; and

WHEREAS, the Authority's bills are approved for payment at its monthly meeting and the Authority has a need to provide for the consistent and regular payment of its bills for the month of August; and

WHEREAS, the Commissioners wish to provide a mechanism for the payment of August bills as set forth below.

NOW, THEREFORE, BE IT RESOLVED, the Commissioners of the Northwest Bergen County Utilities Authority direct the Executive Director and Administrative Assistant to prepare the bill list (including but not necessarily limited to payroll, tax deposits, health benefits contributions, dental benefits, PERS and Contributory Insurance, DCRP contributions, operating account, general improvement account and the 2010 & 2012 Wastewater Trust account) in the ordinary course for payment and circulate such list to each Commissioner by August 5, 2014; and

BE IT FURTHER RESOLVED, that unless any Commissioner has an objection to a specific payment or requires further discussion on payment of a bill(s), then such bill(s) shall be

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 66-2014

Date: July 15, 2014

CANCELLATION OF AUGUST MEETINGS

excluded from payment and the Commissioners authorize payment of the remainder bills on or after August 15, 2014.

It is hereby certified that this is a true copy of a Resolution adopted by the Northwest Bergen Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a meeting held on July 15, 2014.

Murali Kasparian
VICE-CHAIRMAN

Robert Fisher
SECRETARY

Table with 9 columns (DaPuzzo, DePhillips, Gabbert, Kasparian, Kelaher, Plumley, Salazer, Chewcaskie) and 7 rows (Offered, Seconded, Ayes, Nayes, Absent, Abstain, Recuse). Includes handwritten checkmarks for various actions.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 67-2014

Date: July 15, 2014

**PROPOSED SANITARY SEWER EXTENSION – BOROUGH OF RAMSEY
391 & 401 ISLAND AVENUE
BOROUGH OF RAMSEY, NEW JERSEY**

WHEREAS, an application has been made to the Northwest Bergen County Utilities Authority (hereinafter sometimes referred to as the “Authority”) on behalf of the Borough of Ramsey (hereinafter referred to as the “Applicant”) for approval of a proposed sanitary sewer extension to be located at Lot Nos. 7, 8, 9 & 10, Block 4201 (hereinafter referred to as the “Property”); and

WHEREAS, the Property proposes to provide sanitary sewer service to seven proposed single family homes in the Borough of Ramsey; and

WHEREAS, the Authority technical advisor has reviewed the application and the documents and drawings submitted in support thereof and, by memorandum dated June 18, 2014 has recommended that the Authority approve the Property, subject to fulfillment of certain terms and conditions, finding that when completed, the Property will contribute an average daily flow of 2,100 gallons per day (gpd), or 7 additional residential EDUs to the Authority’s systems; and

WHEREAS, it is recommended that the Authority approve the Property, subject to fulfillment of certain terms and conditions by the Applicant.

NOW, THEREFORE, BE IT

RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, that the application of the Borough of Ramsey for approval of a proposed sanitary sewer extension to be located at the Property, be approved upon condition that the Applicant, its principals, agents, successors or assigns fulfill the following terms and conditions:

1. The construction shall conform to all applicable requirements of the Borough of Ramsey;
2. The installation of the sewers and appurtenances be inspected and approved by the Borough of Ramsey;

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 67-2014

Date: July 15, 2014

**PROPOSED SANITARY SEWER EXTENSION – BOROUGH OF RAMSEY
391 & 401 ISLAND AVENUE
BOROUGH OF RAMSEY, NEW JERSEY**

3. That all newly constructed sewers be tested for infiltration and exfiltration and that such testing be observed and the results approved by an Authority engineer who has been provided with 2 days notice of such testing;
4. That the Applicant pay for engineering expenses incurred by the Authority for all inspection and testing of the sewers and appurtenances;
5. That the Applicant pay for all Authority application fees, legal fees and other application, administrative, technical or any other expenses relating to review of the Property;
6. That any manholes constructed or modified by reason of this Property be fitted with sewer guards to prevent inflow. All manholes constructed must be installed with all required waterproofing measures, including exterior painting and pipe gasket interlock;
7. That water conserving plumbing fixtures be installed in all new building construction to be serviced by the Property;
8. That the Authority be notified by the Applicant or its designee prior to commencement of sanitary sewer installation;
9. That prior to placing this connection into service, the Applicant must submit to the Authority for approval NJDEP Form WQM-005; and
10. That the Applicant comply with the rules and regulations of the Authority and the New Jersey Department of Environmental Protection; and be it

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 67-2014

Date: July 15, 2014

PROPOSED SANITARY SEWER EXTENSION – BOROUGH OF RAMSEY
391 & 401 ISLAND AVENUE
BOROUGH OF RAMSEY, NEW JERSEY

FURTHER RESOLVED, that upon written assurance of fulfillment by the Applicant of the foregoing terms and conditions, the Authority Superintendent be and is herewith authorized on behalf of the Authority to execute such approvals of the Property as may be required by governmental agencies having jurisdiction thereover.


SECRETARY


VICE-CHAIRMAN

	DaPuzzo	DePhillips	Gabbert	Kasparian	Kelahr	Plumley	Salazer	Chewcaskie
Offered		✓						
Seconded	✓							
Ayes	✓	✓	✓	✓		✓	✓	
Nays								
Absent					✓			✓
Abstain								
Recuse								

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 68-2014

Date: July 15, 2014

**PROPOSED SANITARY SEWER EXTENSION – BOROUGH OF FRANKLIN LAKES
556 COLONIAL ROAD
BOROUGH OF FRANKLIN LAKES, NEW JERSEY**

WHEREAS, an application has been made to the Northwest Bergen County Utilities Authority (hereinafter sometimes referred to as the “Authority”) on behalf of Franklin Lakes Realty, LLC (hereinafter referred to as the “Applicant”) for approval of a proposed sanitary sewer extension to be located at Block 1411, Lot 2, also known as 556 Colonial Road, in the Borough of Franklin Lakes, New Jersey (hereinafter referred to as the “Property”); and

WHEREAS, the Property proposes to provide sanitary sewer service to a proposed two building multi-family development of 30 one-bedroom units, 62 two-bedroom units and 5 three-bedroom units in the Borough of Franklin Lakes; and

WHEREAS, the Authority technical advisor has reviewed the application and the documents and drawings submitted in support thereof and, by memorandum dated July 3, 2014 has recommended that the Authority approve the Property, subject to fulfillment of certain terms and conditions, finding that when completed, the Property will contribute an average daily flow of 18,450 gallons per day (gpd), or 87 additional residential EDUs to the Authority’s systems; and

WHEREAS, it is recommended that the Authority approve the Property, subject to fulfillment of certain terms and conditions by the Applicant.

NOW, THEREFORE, BE IT

RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, that the application of Franklin Lakes Realty, LLC for approval of a proposed sanitary sewer extension to be located at the Property, be approved upon condition that the Applicant, its principals, agents, successors or assigns fulfill the following terms and conditions:

1. The construction shall conform to all applicable requirements of the Borough of Franklin Lakes;

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 68-2014

Date: July 15, 2014

**PROPOSED SANITARY SEWER EXTENSION – BOROUGH OF FRANKLIN LAKES
556 COLONIAL ROAD
BOROUGH OF FRANKLIN LAKES, NEW JERSEY**

2. The installation of the sewers and appurtenances be inspected and approved by the Borough of Franklin Lakes;
3. That all newly constructed sewers be tested for infiltration and exfiltration and that such testing be observed and the results approved by an Authority engineer who has been provided with 2 days notice of such testing;
4. That the Applicant pay for engineering expenses incurred by the Authority for all inspection and testing of the sewers and appurtenances;
5. That the Applicant pay for all Authority application fees, legal fees and other application, administrative, technical or any other expenses relating to review of the Property;
6. That any manholes constructed or modified by reason of this Property be fitted with sewer guards to prevent inflow. All manholes constructed must be installed with all required waterproofing measures, including exterior painting and pipe gasket interlock;
7. That water conserving plumbing fixtures be installed in all new building construction to be serviced by the Property;
8. That the Authority be notified by the Applicant or its designee prior to commencement of sanitary sewer installation;
9. That prior to placing this connection into service, the Applicant must submit to the Authority for approval NJDEP Form WQM-005; and

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

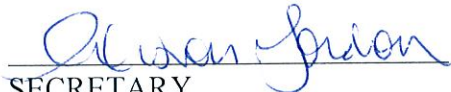
No. 68-2014

Date: July 15, 2014

PROPOSED SANITARY SEWER EXTENSION – BOROUGH OF FRANKLIN LAKES
556 COLONIAL ROAD
BOROUGH OF FRANKLIN LAKES, NEW JERSEY

10. That the Applicant comply with the rules and regulations of the Authority and the New Jersey Department of Environmental Protection; and be it

FURTHER RESOLVED, that upon written assurance of fulfillment by the Applicant of the foregoing terms and conditions, the Authority Superintendent be and is herewith authorized on behalf of the Authority to execute such approvals of the Property as may be required by governmental agencies having jurisdiction thereover.


SECRETARY


VICE-CHAIRMAN

	DaPuzzo	DePhillips	Gabbert	Kasparian	Kelاهر	Plumley	Salazer	Chewcaskie
Offered		✓						
Seconded	✓							
Ayes	✓	✓	✓	✓		✓	✓	
Nayes								
Absent					✓			✓
Abstain								
Recuse								

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 69-2014

Date: July 15, 2014

**PROPOSED SANITARY SEWER EXTENSION – BOROUGH OF FRANKLIN LAKES
COLONIAL ROAD
BOROUGH OF FRANKLIN LAKES, NEW JERSEY**

WHEREAS, an application has been made to the Northwest Bergen County Utilities Authority (hereinafter sometimes referred to as the “Authority”) on behalf of the Borough of Franklin Lakes (hereinafter referred to as the “Applicant”) for approval of a proposed sanitary sewer extension extending from 556 Colonial Road to the intersection of Colonial Road and Franklin Avenue, in the Borough of Franklin Lakes, New Jersey to provide sanitary sewer services to 25 existing single family homes (the “Project”); and

WHEREAS, the Authority’s technical advisor has reviewed the application and the documents and drawings submitted in support thereof and, by memorandum dated July 3, 2014 has recommended that the Authority approve the Project, subject to fulfillment of certain terms and conditions, finding that when completed, the Project will contribute an average daily flow of 7,500 gallons per day (gpd), or 25 additional residential EDUs to the Authority’s systems; and

WHEREAS, it is recommended that the Authority approve the Project, subject to fulfillment of certain terms and conditions by the Applicant.

NOW, THEREFORE, BE IT

RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, that the application of the Borough of Franklin Lakes for approval of the Project, be approved upon condition that the Applicant, its principals, agents, successors or assigns fulfill the following terms and conditions:

1. The construction shall conform to all applicable requirements of the Borough of Franklin Lakes;
2. The installation of the sewers and appurtenances be inspected and approved by the Borough of Franklin Lakes;

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 69-2014

Date: July 15, 2014

**PROPOSED SANITARY SEWER EXTENSION – BOROUGH OF FRANKLIN LAKES
COLONIAL ROAD
BOROUGH OF FRANKLIN LAKES, NEW JERSEY**

3. That all newly constructed sewers be tested for infiltration and exfiltration and that such testing be observed and the results approved by an Authority engineer who has been provided with 2 days notice of such testing;
4. That the Applicant pay for engineering expenses incurred by the Authority for all inspection and testing of the sewers and appurtenances;
5. That the Applicant pay for all Authority application fees, legal fees and other application, administrative, technical or any other expenses relating to review of the Project;
6. That any manholes constructed or modified by reason of this Project be fitted with sewer guards to prevent inflow. All manholes constructed must be installed with all required waterproofing measures, including exterior painting and pipe gasket interlock;
7. That water conserving plumbing fixtures be installed in all new building construction to be serviced by the Project;
8. That the Authority be notified by the Applicant or its designee prior to commencement of sanitary sewer installation;
9. That prior to placing this connection into service, the Applicant must submit to the Authority for approval NJDEP Form WQM-005; and
10. That the Applicant comply with the rules and regulations of the Authority and the New Jersey Department of Environmental Protection; and be it

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY


RESOLUTION

No. 69-2014

Date: July 15, 2014

**PROPOSED SANITARY SEWER EXTENSION – BOROUGH OF FRANKLIN LAKES
COLONIAL ROAD
BOROUGH OF FRANKLIN LAKES, NEW JERSEY**

FURTHER RESOLVED, that upon written assurance of fulfillment by the Applicant of the foregoing terms and conditions, the Authority Superintendent be and is herewith authorized on behalf of the Authority to execute such approvals of the Project as may be required by governmental agencies having jurisdiction thereover.


SECRETARY


VICE-CHAIRMAN

	DaPuzzo	DePhillips	Gabbert	Kasparian	Kelaheer	Plumley	Salazer	Chewcaskie
Offered		✓						
Seconded	✓							
Ayes	✓	✓	✓	✓		✓	✓	
Nays								
Absent					✓			✓
Abstain								
Recuse								

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 70-2014

Date: JULY 15, 2014

**AUTHORIZATION TO AWARD CONTRACT NO. 259A – FRANKLIN LAKES
SANITARY SEWER MILLING & SURFACE COURSE RESTORATION**

WHEREAS, on prior occasion upon advertisement and pursuant to specifications, the Authority solicited bid proposals in connection with Contract No. 259A – Franklin Lakes Sanitary Sewer Milling & Surface Course Restoration; and

WHEREAS, the bid proposals were received by the Authority on June 24, 2014; and

WHEREAS, the total bid amount for Alternate 1 from the three lowest bidders, 4 Clean-Up, Inc., D&L Paving Contractors, Inc., and SCS Contracting, Inc. were as follows:

4 Clean-Up, Inc.	\$74,700.00
D&L Paving Contractors, Inc.	\$76,950.00
SCS Contracting, Inc.	\$79,400.00

WHEREAS, the Authority’s Executive Director, Consulting Engineer and General Counsel have reviewed the bid proposals; and

WHEREAS, the Authority has determined that 4 Clean-Up, Inc. has submitted all of the required documents and is the “lowest responsible bidder”; and

WHEREAS, the Authority certifies that there are sufficient funds available to award this project to 4 Clean-Up, Inc.; and

WHEREAS, the Commissioners of the Authority have determined it to be in the best interest of the Authority and the municipalities it serves to accept the bid of 4 Clean-Up, Inc. for Contract No. 259A.

NOW, THEREFORE, BE IT

RESOLVED, by the Commissioners of Northwest Bergen County Utilities Authority that the bid of 4 Clean-Up, Inc. for a total bid amount for Alternate 1 of \$74,700.00 for Contract 259A – Franklin Lakes Sanitary Sewer Milling & Surface Course Restoration be and the same hereby is accepted; and

FURTHER RESOLVED, that the Chairman or Vice-Chairman of the Authority shall be and hereby is authorized to execute any such contract on behalf of the Authority.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 70-2014

Date: JULY 15, 2014

AUTHORIZATION TO AWARD CONTRACT NO. 259A – FRANKLIN LAKES
SANITARY SEWER MILLING & SURFACE COURSE RESTORATION

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a regular meeting held on July 15, 2014.


SECRETARY


VICE-CHAIRMAN

	DaPuzzo	DePhillips	Gabbert	Kasparian	Kelahr	Plumley	Salazer	Chewcaskie
Offered		✓						
Seconded	✓							
Ayes	✓	✓	✓	✓		✓	✓	
Nays								
Absent					✓			✓
Abstain								
Recuse								

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 71-2014

Date: July 15, 2014

EMPLOYMENT CONTRACT OF ASSISTANT TO THE
EXECUTIVE DIRECTOR

WHEREAS, the Northwest Bergen County Utilities Authority (the "Authority") is a body politic and corporate constituting a political subdivision of the State of New Jersey, existing under and by virtue of N.J.S.A. 40:14B-1 et.seq.; and

WHEREAS, pursuant to N.J.S.A. 40:14B-18 and the Authority's By-Laws, the Authority is authorized to appoint and employ full or part-time, inter alia, managerial personnel, as the Authority may determine necessary for its efficient operations, and shall determine their qualifications, terms of office (for periods not exceeding five (5) years), duties, compensation and enter into contracts therefor, as it deems necessary; and

WHEREAS, the Authority created the position of Assistant to the Executive Director by Resolution #7 dated June 8, 2005; and

WHEREAS, James Rotundo has fulfilled the duties and obligations of Assistant to the Executive Director of the Authority since December 13, 2010 in an exemplary manner; and

WHEREAS, it is the desire of the Commissioners of the Authority to ensure that James Rotundo continues to serve in the position of Assistant Executive Director.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Northwest Bergen County Utilities Authority, that it shall enter into an employment agreement with James Rotundo as Assistant Executive Director for three (3) years from August 1, 2014, in accordance with and subject to all of the required and applicable statutes of the State of New Jersey and all Administrative Rules and Regulations; and

BE IT FURTHER RESOLVED, that James Rotundo, as Assistant Executive Director shall be paid an annual salary effective in January of each year as determined by the Commissioners, together with fringe benefits, insurance, vacations, etc., as set forth in the Northwest Bergen County Utilities Authority Employee Policies and Procedures Manual dated April, 2014; and

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

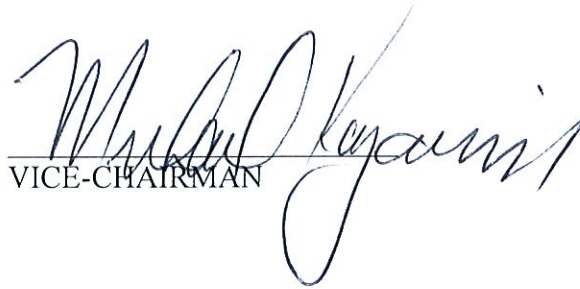
No. 71-2014

Date: July 15, 2014

EMPLOYMENT CONTRACT OF ASSISTANT TO THE EXECUTIVE DIRECTOR

BE IT FURTHER RESOLVED, that General Counsel for the Authority shall prepare an employment agreement in accordance with this Resolution which shall be executed on behalf of the Authority by the Chairman or Vice-Chairman.


SECRETARY


VICE-CHAIRMAN

	DaPuzzo	DePhillips	Gabbert	Kasparian	Kelاهر	Plumley	Salazer	Chewcaskie
Offered		✓						
Seconded	✓							
Ayes	✓	✓	✓	✓		✓	✓	
Nayes								
Absent					✓			✓
Abstain								
Recuse								